



**CATALYST**

**Girls in Tech™**

# **Speed Informational Interviewing Sessions Overview for Attendees**

# Overview

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Because we're committed to getting more women and female-identifying people into fulfilling and supported tech careers, we're providing an opportunity for attendees to meet with our partner companies for 10 minute speed informational interviews on either day of the conference during lunch.

To participate, simply bring copies of your resume and your questions! Opportunities for informational interviews are on a first-come, first-served basis, because there are a limited number of participating companies. The week before Catalyst, we will publish a list of the participating companies on the conference website so you can learn more about them. We will also publish a list of suggested generic, but strategic, informational interview questions that you may use as a reference.

## Format and Instructions

- There will be 5 rounds of 10 minute informational interviews each day during lunch.
- Please bring 5 printed copies of your resume (you will potentially have the opportunity to conduct 5 different 10 minute informational interviews).
- You will check in at the desk inside the session room and select a colored sticker that denotes what segment of the industry you're interested in (Software Development, Product Development, Engineering, Data Science, Design, Marketing, Public Relations, Human Resources)
- This will enable the company representatives to immediately understand your area of interest before the informational interviews begin.
- You will then select a company representative to begin with, from any open seat in the room. Each company representative will have a sign at their table indicating their company name and title.
- Please introduce yourself and give the company representative your resume. They may or may not review it while you are conducting the informational interview, so as to not take time away from your 10 minutes.
- When 10 minutes are up, an announcement will be made for you to move to the next seat and begin the next informational interview.

- At any point after a round has concluded, you are welcome to leave the session if you'd like. This would allow room for another attendee to participate for the remainder of the rounds.

## **FAQ**

If you have any questions about the conference, please visit the FAQ page:

<https://catalystsf.girlsintech.org/frequently-asked-questions/>